

MINUTES

Minutes of the Grangewood School Local Advisory Board meeting held at Grangewood School, Fore Street, Pinner HA5 2JQ and Teams/Zoom on Tuesday 22 March 2022 starting at 18.00.

Attendance:

Jackie Seaman	JS	LAB Chair (c)
Liz Edwards	LE	Headteacher
Tansy Heymer	TH	LAB member (s)
Judith Hemery	JH	Trust Member and LAB member
Melissa Barrowcliffe	MB	LAB Member (Deputy Head Teacher)
Cindy Balbier	CB	LAB Member (p)
Rebecca Murphy	RM	LAB Member (p)
Lindsey (Lin) Gregory	LG	LAB member (s)
Also present		
Kate Moir	KM	Clerk

* Indicates those members attending remotely

Apologies:

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Ref.	Discussions and decisions	Action
17/2021-22	Welcome, introductions and apologies JS welcomed everyone to the meeting. Although apologies were received, all members of the LAB attended.	
18/2021-22	Declaration of interests and offer/receipt of gifts or hospitality There were no new declarations.	
19/2021-22	Minutes and actions from the last meeting The minutes of the meeting held on 11/01/2022 were agreed . With one amendment to initials on page 3 under SEF. All actions have been carried out with updates to follow within the meeting.	
20/2021-22	Heads' update - School Overview Covid Covid is still prevalent. There has been a lot of Covid issues and post-covid issues with staff having Flu a range of symptoms. All Staff are incredibly supportive of each other,	

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	and the school is in a good place. Pupil attendance is at 89.2%. and pupils are very settled. Planning for the future (picture shown of the Ground-breaking day) – both Staff and Pupils attended the Ground-breaking day at Grand Union Village (GUV). Everyone is trying to ensure that there is balance between the present and the future of the schools and all is going well. This was an exciting day for all concerned. SDP Overview Curriculum Planning days have been working very well – one on the 21/03/2022 for the Upper School and there will be another on the 23/03/2022 for the Lower School. • Reading - TH and Nicola Witts (NW) have been working together on this and good progress is being made. • Early maths work – the maths team are moving forward with this. • Time allocation - Staff are addressing the needs across the curriculum – NW is ensuring there will be a <i>core</i> coverage across all subjects. • Collaboration with specific teachers/'buddy' work – this has been brought in to improve on 'Best practices' and sharing of knowledge. JS asked LE if this would be increased across the school – including how things have been done/dealt with moving forward. LE advised this had been implemented for an intensive period of one week only and would be considered for the summertime period for buddying across sites but it would be on the basis of what people/teachers would like and to achieve. Teachers will be consulted moving forward regarding skills and tools and what can be provided across the whole school to ensure all staff benefit and expand their knowledge bases. Assessment • MAPP (Monitoring and Assessment of Pupils progress) targets feeding into EHCP (Education Health Care Plan) outcomes – LE gave an overview of the MAPP and EHCP. MAPP 1 and 2 targets have been added and the Curriculum Overview has been sent out too – it seems complicated, but it is a good framework, and all children can progress within it. LE asked RM for her feedback. RM gave positive feedback and stated that it was good so far and parents can see all the pieces that the children are working toward at school and can help them at home to progress also. Discussions can be had with teachers on how the pupils are progressing and parents can give their feedback also – either to agree or disagree and this has proven useful and	

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	good to help with what a parent should do at home to advance their child's progress concurrently with the program. The framework is simple. The MAPP targets are shorter term and the EHCP targets are longer with a three-to-four-year overview. LE noted that things had not progressed so speedily over the last two years due to Covid but that all staff were trying to move things forward. Cindy Balbier joined the meeting at 18.11. - Reporting to parents – LE showed an overview of the Lower School Subjects (Animals – On the farm Spring 2 2021/2022). TH and NW have been progressing this. Lin Gregory joined the meeting at 18.21. - Tapestry – two way – is working well. Parental Engagement - New App – the App has recently been launched. Feedback was that it was user-friendly and offered a wide range of parent information. RM said that her other son's school had approx. ten systems so it would be useful to keep things streamlined. - MAPP targets and curriculum feedback had already been provided previously in the meeting. Good to Outstanding - Increase in capacity with Staff – two temporary TLRs (Teaching and Learning Responsible roles) have been put in place - Rosie Seabrook will oversee KS1 and Katherine Tuohy KS2. TH and NW have been promoted to acting Assistant Heads of School (AHOS) along with the two temporary TLRs for the Summer term. - Deep diving in Teaching and Learning – (this involves gathering evidence on the curriculum intent, implementation, and impact over a sample of subjects, topics and other aspects. This is done in collaboration with leaders, teachers and pupils) – the result was good. The key findings were: - There is strength in the LSAs (Learning Support Assistants). - There is good engagement and atmosphere within the school. Judith Hemery joined the meeting at 18.26.	
21/2021-22	Free School Project update Pinkwell Satellite LE advised that the consultation period had finished. Susan Douglas (SD) had formed good relations with the foundations within Hillingdon. Grangewood will	

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	have a new cohort of pupils Year 1 and 2, Moorcroft would be only year 7 – Pinkwell is being developed as a new satellite site to help with provision within Hillingdon providing capacity and support for children not currently in the correct school placement or with no placement at all. Once Pinn River is also built it is planned that most pupils living north of the borough will be relocated from GUV to PInn River with those living in the south of the borough remaining at GUV. This will need very careful management when the time comes. • Staff expressions of interest have been received. • Planning of the build:- LE showed the artistic impressions of the site including the Main Hall, Cluster Areas, break-out spaces, dining area. There are doors that lead out into open spaces and areas can be locked off etc. JS noted it was an innovative idea to separate areas. There would also be Staff areas. TH asked if the Zoned areas could be lockable. • It is now aimed for GUV to be opened by Spring 2023. JS asked the Board if they had any questions regarding Grangewood - e.g.) coming out of Covid – there is a new-found buzz within the school. LE replied that there is a lot more happening and more interaction. GUV would need to take priority now that it is actually happening! (The starting date for the Free Schools Project was originally in 2017 with a possible new school in 2019/20!) LE was pleased to say that things were moving in the Summer/Autumn term with working parties and thoughts and views being correlated with the need to hear from everyone invested. LE would make sure this will happen. JS asked what the LAB could do to support LE and the school – this would be put on the agenda for the next meeting in June 2022. Action – JS and LE to bring forward how the LAB could support LE and the school at the June meeting.	JS/LE/KM
22/2021-22	Feedback from LAB Liaison JS advised that she had attended the LAB Liaison meeting. JS advised that the LAB Chairs will be 'buddying up' with other LAB Chairs and visiting other schools. This would provide a sounding board to discuss issues with differing points of view across the Academy. The Trustee Board and executive team would be updating Chairs on issues and deliverables to bring information back to the schools and share. JS advised that Barry Nolan had said, 'The trustee Board and executive team are looking at the leadership structure to provide additional capacity to deliver the expanded provision and would be scalable in the event of any further growth.' JS also stated that the Trustees and Executive Team would like to bring the LAB's back into a more face to face engagement rather than Zoom so everyone would feel a	

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	greater sense of inclusion and would be beneficial for all involved. JS asked, with that in mind, would it be possible to move the 14th June meeting to the 7th June in-school to start at 1.00 or 1.30 dependent on availability. Some of the LAB advised they could attend but would need to check availability due to work commitments and would advise nearer the time. This could also be part of the agenda for this meeting. LE said it would be an opportunity to show everyone around the school and to see the challenges of moving and the magnitude and key issues arising – also to meet MB, TH and LG. JS also noted that it would be good to discuss how the LAB could support fundraising. JH noted that a larger attendance for the LAB meetings had been possible via Zoom meetings rather than face to face and was conscious that face to face meetings could be more challenging for parents and to consider this moving forward. Timings can be difficult for all - whether early evening or afternoon. JS also asked how we can recruit more people onto the LAB with differing skill sets and be able to retain them on said LAB/s. Action – KM to send out new date invitation and time change and to include all items brought up within this meeting on the agenda for discussion on the 7 June.	JS/LE/KM
23/2021-22	AOB A time was decided for the 7th June meeting – that being 1.30pm Face to Face at Grangewood School. There being no other business the meeting closed.	

The meeting closed at 19.00

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ACTION SUMMARY

Agenda item /2021-22		Action	Who
21/2021-22	Free School project update	JS and LE to bring forward how the LAB could support LE and the school at the June meeting.	JS/LE/KM
22/2021-22	Feedback from LAB Liaison	KM to send out new date invitation and time change and to include all items brought up within this meeting on the agenda for discussion on the 7 June.	JS/LE/KM