

Minutes of the Grangewood School Local Advisory Board Meeting  
Held at Grangewood School, Fore Street, Eastcote, Pinner HA5 2JQ  
on 10<sup>th</sup> October 2018 starting at 6:00pm

Present:

Liz Edwards	LE	Head of School
Judith Hemery	JH	Academy Member & LAB member
Tansy Heymer	TH	LAB member
David Hiles	DH	LAB member
John Marr	JM	LAB member
Steve Pitson	SP	LAB member
Claire Stibbon	CS	LAB member & Co-chair
<i>Also attending</i>		
Keith Holroyd	KJH	LAB member
Justyn Mac Aodha	JMA	Assistant Head of School

Apologies:

Jem Shuttleworth	JS	LAB member & Co-chair
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Item Ref.	Discussions and Decisions	Action
1/2018-19	<b>Welcome and apologies</b> CS welcomed everyone to the first meeting of LAB for 2018-19	
2/2018-19	<b>Apologies for absence</b> Apologies were received from JS	
3/2018-19	<b>Declarations of interest</b> There were no declarations for this meeting. All those present completed the annual declaration form.	
4/2018-19	<b>LAB reboot</b> CS updated the LAB members on discussions that had taken place over the summer and the first few weeks of term regarding the makeup and role of the LAB.  Since last term, Trupti Parekh, Sue Cherrington and Becky Haggar had all decided to step down from the LAB, mainly due to other commitments and the change of LAB meeting timings. All would be missed. Trupti and Becky had both indicated a willingness to help the school/LAB where	

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	<p>their skills, experience and availability might suit. CS had not yet had a chance to have that discussion with Sue.</p> <p>LAB members discussed at length, the role of the LAB within the life of the school and the governance structure within The Eden Academy Trust. CS explained that JS would be working across the Trust on developing the role of LABs and embedding them into the governance structure, and more specifically with Grangewood LAB. Discussions between CS, LE, JS and Susan Douglas (the Trust CEO – SD) had led to the view that JS would co-chair the Grangewood LAB with CS over the next 12 months, working alongside CS and LE. JS is a National Leader of Governance (NLG) and works at the Elliott Foundation.</p> <p>LAB members expressed the view that this was an important year for the LAB, not just in supporting the school’s development, particularly post-Ofsted, but also in fully understanding and developing its role. Several LAB members were keen to understand how they could add value and make a difference now that the ‘governance’ of the school lies with the Trust Board.</p> <p>Where the LAB has the advantage is in bringing the ‘Grangewood perspective’ in supporting LE and the Senior Leadership Team (SLT) to take the school forward as they already know the school so well, something which LE values.</p>	
5/2018-19	<p><b>Minutes and actions from the last meeting</b></p> <p>The minutes of the May meeting are available on the school website.</p>	
6/2018-19	<p><b>Update post-Ofsted report and the first weeks of the new term</b></p> <p>LE outlined the activities which had been taking place over the summer and since the start of term.</p> <p>There had been a major focus on developing the SDP, particularly in response to the Ofsted report.</p> <p>There had been a major focus on the wellbeing of and support for the staff. They had already been through a period of significant change in the previous 12 months and it was important to ensure they felt valued. A new SLT had been established and work was underway on all aspects of the SDP, establishing new processes and defining the way forward.</p>	
7/2018-19	<p><b>What are the key focus areas this year?</b></p> <p>LE presented the SDP and took LAB members through the 9 key areas, each of which is underpinned by a detailed action plan.</p> <p>With the new Head, Assistant Head and Phase leads in place, it was important now to establish enough resource at middle leadership level.</p> <p>LE outlined how the curriculum at KS2 needs to change, together with the transition from EY to KS1. New assessment and progress processes also needs to be developed to support this and the tracking of pupils’ progress over time. This would be an incremental process over the school year.</p>	



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## Action Summary

Agenda Item x/2018-19		Action	Who
7	What are the key focus areas this year?	Speak to a former governor who may be willing to assist the SLT in monitoring health & safety and premises issues.	JM
		Share SDP electronically and update LAB members on progress as appropriate	LE
8	How do we ensure the LAB members know the school?	Share SMI data with the LAB to help them better understand the school	LE